

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

**Simpkins Family Swim Center
979 17th Avenue, Santa Cruz, CA**

January 23, 2014 9 AM

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
- II. Business
 - a. Santa Cruz County Mobile/Manufactured Homeowner Association
 - b. MMHC Brochure
 - c. Commissioner Reports
 - d. Legislative Report – Proposed Legislation - Cleveland
 - e. County Counsel Report
 - f. County Supervisor Report
 - g. Coordinator Report
 - h. Correspondence/Communications
- III. Community Input
- IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for 9 a.m. on March 27, 2014 at the Simpkins Family Swim Center located at 979 17th Avenue, Santa Cruz, CA.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission.

For further information, please contact the Commission office at 454-2772.

Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

**Simpkins Family Swim Center
979 17th Avenue, Santa Cruz, CA**

March 27, 2014 9 AM



**NOTE:
NEW TIME
AND
LOCATION**

I. Call to Order/Roll Call/Agenda Review and Approval of Minutes
II. Business

- a. Readiness-to-Serve water rates for individually meter spaces in mobile home parks
- b. Santa Cruz County Mobile/Manufactured Homeowner Association
- c. MMHC Brochure - Spanish
- d. Commissioner Reports
- e. Legislative Report – Proposed Legislation - Cleveland
- f. County Counsel Report
- g. County Supervisor Report
- h. Coordinator Report
- i. Correspondence/Communications

III. Community Input
IV. Adjournment

The next Mobilehome Commission meeting is currently scheduled for 9 a.m. on March 27, 2014 at the Simpkins Family Swim Center located at 979 17th Avenue, Santa Cruz, CA.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission.

For further information, please contact the Commission office at 454-2772.

Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: March 27, 2014
PLACE: Simpkins Family Swim Center, Santa Cruz, CA.
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Bonnie Lund, Jean Brocklebank
EXCUSED: Carol Lerno
ABSENT: None

Commissioner Jean Brocklebank spoke to the Commission on the Readiness-to-Serve water rates for individually metered spaces in Mobile/Manufactured Home Park and pass-throughs under County Code Chapter 13.32 and California Civil Code section 798.41. County Board of Supervisors has taken position in support of AB 2026.

Commissioner Brocklebank requests the water rates issue be placed on the next Agenda.

Commissioner Rick Halterman is inviting a representative from Assemblyman Mark Stone's Office to come to the Mobile/Manufactured Home Commission meeting on May 22, 2014, to discuss AB 2026 regarding qualification to purchase mobile/manufactured home in a park.

Commissioner Mardi Brick spoke to the Commission on the Mobile/Manufactured Home Regarding the Brochure. Commissioner Brick would like the Board to rename the Commission to Manufactured Home Commission. Also, GSMOL is prioritizing legislation for the next 3 years.

Commissioner Henry Cleveland spoke to the Commission on the Public Utilities Commission Decision regarding utilities and master meters in parks. The California

Public Utility Commission has issued a three year pilot project to convert 10% of all mobile/manufactured home parks' master meter gas and electrical systems to providing utility. (In Santa Cruz County, it would be PG&E.)

County Supervisor John Leopold spoke to the Commission regarding the support by the County Board of Supervisors for AB 2026; and also regarding preliminary discussions involving Alimur Mobile Home Park as a resident owned Park.

Approval to have Oral Communications at the beginning of the Agenda.

Motion/Second: Brocklebank/Halterman

AYES: Cleveland, Brick, Halterman, Brocklebank, Lund

NOES: None

Next Mobile/Manufactured Home Commission Meeting is July 24, 2014, at Simpkins Family Swim Center, 979 17th Avenue, Santa Cruz, CA

MOBILE AND MANUFACTURED HOME COMMISSION MEETING

AGENDA

SIMPKINS FAMILY SWIM CENTER

979 17TH Avenue, Santa Cruz, CA.

May 22, 2014 9:00 a.m.

- I. **Call to Order/Roll Call/Agenda Review and Approval of Minutes**
- II. Oral Communications/Community Input – Discussion of items not on the Commission Agenda. The Commission does not take action on matters raised in oral communications/community input.
- III. **Business**
 - a. Park Master Meter Water Service in Mobile/Manufactured Home Parks and Readiness-to-Serve water rates
 - b. Santa Cruz County Mobile/Manufactured Homeowner Association
 - c. Commissioner Reports
 - d. Legislative Report – Proposed Legislation
 - e. County Counsel Report
 - f. County Supervisor Report
 - g. Coordinator Report
 - h. Written Correspondence
- IV. **Adjournment**

The next Mobile and Manufactured Home Commission meeting is currently scheduled for 9:00 a.m. on July 24, 2014, at the Simpkins Swim Center located at 979 17th Avenue, Santa Cruz, CA.

As a courtesy to those person affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobile and Manufactured Home Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows:

An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at each regular meeting. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission.

For further information, please contact the Commission Office at 454-2772.

Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>

The County of Santa Cruz does not discriminate on the basis of disability and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the Agenda in an alternate format.

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Simpkins Family Swim Center
979 17th Avenue, Santa Cruz, CA
July 24, 2014 9 AM



**NOTE:
NEW TIME
AND
LOCATION**

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes**
- II. Business**
 - a. Speaker – Will Constantine, attorney
Update on strategies to address Park Conversions/Closings
 - b. Election of Officers
 - c. CPI Index Letter
 - d. Fair Rate of Return Review
 - e. Space Fee Review
 - f. Readiness-to-Serve water rates for individually meter spaces in mobile home parks
 - g. Santa Cruz County Mobile/Manufactured Homeowner Association
 - h. MMHC Brochure - Spanish
 - i. Commissioner Reports
 - j. Legislative Report – Proposed Legislation - Cleveland
 - k. County Counsel Report
 - l. County Supervisor Report
 - m. Coordinator Report
 - n. Correspondence/Communications
- III. Community Input**
- IV. Adjournment**

The next Mobilehome Commission meeting is currently scheduled for 9 a.m. on September 25, 2014 at the Simpkins Family Swim Center located at 979 17th Avenue, Santa Cruz, CA.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows: An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission. **For further information, please contact the Commission office at 454-2772. Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>**

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: July 24, 2014
PLACE: Simpkins Swim Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Jean Brocklebank, Carol Lerno
Absent: Bonnie Lund, William Neighbors
Staff: Mary Thuerwachter

Approval of Minutes of meeting for May 22, 2014.

Motion/Second: Brick/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

Will Contstantine, attorney, made a presentation on current court cases and legislation. He recommended that local communities adopt SB 510.

A public hearing was held on the Fair Rate of Return. The commission voted that it remained unchanged at 12%.

Motion/Second: Halterman/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

The Commission voted Henry Cleveland as president and Jean Brocklebank as Vice President.

Motion/Second: Lerno/Brick
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

Consumer Price Index letters for Mobilehome Parks and RV Motion/Second:
Halterman/Lerno

AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

Parks were accepted.

Motion/Second: Brocklebank/Lerno
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

After review, the Commission voted that Space Fees remain at \$26 per year.

Motion/Second: Brocklebank/Brick
AYES: Cleveland, Brick, Halterman, Brocklebank, Lerno
NOES: None

Submitted:
Mary Thuerwachter
Commissions Coordinator

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Simpkins Family Swim Center
979 17th Avenue, Santa Cruz, CA
September 25, 2014 9 AM



**NOTE:
NEW TIME
AND
LOCATION**

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes**
- II. Community Input**
- III. Business**
 - a. Readiness-to-Serve water rates for individually meter spaces in mobile home parks
 - b. Santa Cruz County Mobile/Manufactured Homeowner Association
 - c. MMHC Brochures
 - d. Commissioner Reports
 - e. Legislative Report
 - f. County Counsel Report
 - g. County Supervisor Report
 - h. Coordinator Report
 - i. Correspondence/Communications
- IV. Adjournment**

The next Mobilehome Commission meeting is currently scheduled for 9 a.m. on November 20, 2014 at the Simpkins Family Swim Center located at 979 17th Avenue, Santa Cruz, CA.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows: An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission. **For further information, please contact the Commission office at 454-2772. Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>**

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: September 25, 2014
PLACE: Simpkins Swim Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Bonnie Lund,
William Neighbors, Carol Lerno
Excused: Jean Brocklebank
Staff: Mary Thuerwachter

Approval of Minutes of meeting for July 24, 2014.

Motion/Second: Halterman/Neighbors
AYES: Cleveland, Brick, Lund, Halterman, Lerno
NOES: None

Invite Planning Department to meeting after they know whether Santa Cruz County will be receiving grant funding.

Start time for the meetings will be on the agenda for November.

Submitted:
Mary Thuerwachter
Commissions Coordinator

MOBILE AND MANUFACTURED HOME COMMISSION MEETING Agenda

Simpkins Family Swim Center
979 17th Avenue, Santa Cruz, CA
November 20, 2014 9 AM



**NOTE:
TIME
AND
LOCATION**

- I. Call to Order/Roll Call/Agenda Review and Approval of Minutes**
- II. Community Input**
- III. Business**
 - a. Readiness-to-Serve water rates for individually meter spaces in mobile home parks
 - b. Meeting Time
 - c. Santa Cruz County Mobile/Manufactured Homeowner Association
 - d. MMHC Brochures
 - e. Commissioner Reports
 - f. Legislative Report
 - g. County Counsel Report
 - h. County Supervisor Report
 - i. Coordinator Report
 - j. Correspondence/Communications
- IV. Adjournment**

The next Mobilehome Commission meeting is currently scheduled for time TBA on January 22, 2015 at the Simpkins Family Swim Center located at 979 17th Avenue, Santa Cruz, CA.

As a courtesy to those persons affected, please attend the meeting smoke and scent free. Please turn off cell phones. Mobilehome Commission By-Laws, Paragraph 7, Agenda states: Public participation in Commission meetings shall be allowed as follows: An opportunity for members of the public to directly address the Commission on any item on the agenda of interest to the public shall be provided before or during the Commission's consideration of the item. In addition, the agenda will provide for community input on the items not on the agenda, which are within the subject matter jurisdiction of the Commission, at the end of each regular meeting agenda. Community input must not exceed three (3) minutes in length per person, must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Mobile and Manufactured Home Commission. **For further information, please contact the Commission office at 454-2772. Mobilehome Commission Website: <http://sccounty01.co.santa-cruz.ca.us/mhc/index.html>**

The County of Santa Cruz does not discriminate on the basis of disability, and no person shall, by reason of a disability, be denied the benefits of its services, programs or activities. The meeting location is an accessible facility. If you are a person with a disability and require assistance in order to participate in the meeting, please contact Mary Thuerwachter at least 72 hours in advance of the meeting to make arrangements at 454-2772 or TDD 1-800-735-2929 (California Relay Service) to translate your TDD call for the Commission staff. Persons with disabilities may request a copy of the agenda in an alternative format.

**ACTION MINUTES OF
THE MOBILE AND MANUFACTURED HOME COMMISSION MEETING**

DATE: November 20, 2014
PLACE: Simpkins Swim Center, Santa Cruz, CA
PRESENT: Henry Cleveland, Mardi Brick, Rick Halterman, Bonnie Lund,
Carol Lerno, Jean Brocklebank

Staff: Mary Thuerwachter

Approval of Minutes of meeting for September 25, 2014.

Motion/Second: Halterman/Lerno

AYES: Cleveland, Brokelbank, Brick, Lund, Halterman, Lerno
NOES:

Time of the regular commission meetings will be changed from 9:00 to 9:30 a.m.

Motion/Second: Brocklebank/Brick

AYES: Cleveland, Brokelbank, Brick, Lund, Halterman
NOES: Lerno

Staff will invite Julie Conway to next meeting to discuss funds available for housing.

Submitted:

Mary Thuerwachter
Commissions Coordinator